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To

The Chairman

Shellac and Forest Products Export Promotion Council (SHEFEXIL)

"Vanijaya Bhawan", International Trade Facilitation Centre

1/1 Wood Street, 2nd Floor

Kolkata – 700 016

SCRUTINIZER'S REPORT

Report to the Chairman of the Council of Shellac and Forest Products Export Promotion Council (SHEFEXIL) (CIN:: U91110WB1957NPL023474) , having its Registered Office at "Vanijaya Bhawan", International Trade Facilitation Centre ,1/1 Wood Street, 2nd Floor, Kolkata – 700 016 India.(hereinafter referred to as "SHEFEXIL")held on Wednesday, December 30, 2020 at 12.30 p.m. through Video Conference (VC) / Other Audio Visual Means (OAVM), to transact the business as per the Agenda of the Notice of the AGM dated December 8, 2020.

1. I, Dr. Asim Kumar Chattopadhyay, Practising Council Secretary had been appointed as the Scrutinizer by the Committee of Administration (COA) of the Shellac and Forest Products Export Promotion Council (SHEFEXIL) at their Meeting held on November 18, 2020 pursuant to Section 108 of the Companies Act, 2013 ("the Act") read with Rules 20 of the Companies (Management & Administration) rules 2014 as amended by Companies (Management & Administration) Amendment Rules, 2015 to conduct Remote E-Voting process and E-Voting on the date of AGM for passing the relevant items on the Agenda as contained in the AGM Notice dated December 8, 2020.
2. In view of the continuing restrictions on the movement of people at several places in the country, due to outbreak of COVID-19, the Ministry of Corporate Affairs (MCA), vide its General Circular No. 20/2020 dated 5th May, 2020 read with General Circular No. 14/2020 dated 8th April, 2020 and General Circular No. 17/2020 dated 13th April, 2020 and other applicable circulars, if any, has allowed the Council to conduct the AGM through Video Conferencing (VC) or Other Audio Visual Means (OAVM) during the calendar year 2020. In accordance with, the said circulars, the 63rd AGM of the Council was conducted through VC / OAVM. Central Depository Services (India) Ltd (CDSL) provided facility for voting through remote e-voting, for participation in the AGM through VC / OAVM facility and e-voting during the AGM. The procedure for participating in the meeting through VC / OAVM is explained in the AGM Notice read with Notes and is also available on the website of the Council at www.shefexil.org.
3. As the AGM was conducted through VC / OAVM, the facility for appointment of Proxy by the Ordinary Members was not available for this AGM and hence the Proxy Form and Attendance Slip were not annexed to the AGM Notice.
4. Ordinary Members of the Council appearing on the registrar of members of the Council as on 23rd December 2020 i.e. the cut-off date may cast their vote electronically.

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5. In terms of the aforesaid Notice, Remote E-Voting was opened from 09.00 a.m. on 26th December, 2020 and ended at 5.00 p.m. on 29th December, 2020 and the Ordinary Members were given Option to cast their votes electronically for exercising their voting rights by Assenting or Dissenting the concerned **Ordinary Resolution(s)** in the Notice of the **63rd Annual General Meeting** of the Council on the E-Voting platform provided by Central Depository Services (India) Limited (CDSL).
6. As required in the Rules, I unblocked the Remote E-Voting including E-Voting at the AGM on the platform provided by Central Depository Services (India) Limited (CDSL) on 30th December ,2020 after the completion of the AGM ...1:34 pm.... p.m. in the presence of Two Witnesses as signed below
7. The Management of the Council is responsible to ensure compliance with the requirements of the Act and rules relating to remote e-voting prior and during the AGM on the relevant resolutions contained in the notice of the AGM. My responsibility as scrutinizer for the remote e-voting and the voting conducted through electronic means at the AGM is restricted to making a Scrutinizer's Report of the votes cast in favour or against the resolutions.
8. Based on the results made available to me, ...48..... Ordinary Members have cast their votes through Remote E-Voting platform and ...1..... Ordinary Member have cast their votes by means of E- Voting at the AGM. I submit herewith a Consolidated Report.



A. K. Chattopadhyay
Practising Company Secretary
FCS - 2303 : CP - 880
PR - 792 / 2020

DR. ASIM KUMAR CHATTOPADHYAY

Practising Company Secretary

FCS 2303 CP 880

PR – 792/2020

UDIN :: F002303B001736112

Place: Kolkata

Dated :30th December, 2020

1. Witness:



JYOTI PRAKASH INDU

ADHAR NO-631627205372

2. Witness:



DHRUBA CHATTERJEE

838658967180

Consolidated Report

Relating to the Annual General Meeting of Shellac and Forest Products Export Promotion Council (SHEFEXIL) (CIN:: U91110WB1957NPL023474), having its Registered Office at "Vanijaya Bhawan", International Trade Facilitation Centre ,1/1 Wood Street, 2nd Floor, Kolkata – 700 016 held on 30th December, 2020.

ORDINARY BUSINESS:

Resolution: To receive, consider and adopt the Annual Accounts of the Council for the financial year ended 31st March, 2020, the Balance Sheet as at that date and the Annual Report of the Committee of Administration and Auditors Report thereon.

(i)Voted in Favour of the Resolution

Number of ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
48	48	97.96

(ii)Voted Against the Resolution

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
1	1	2.04

(iii)Invalid votes

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

Resolution: To ratify appointment of M/s RK Patodi & Co., Chartered Accountants (Firm Regn. No.305091E), as Statutory Auditors of the Council, to hold office from the conclusion of this Annual General Meeting until the conclusion of the 65th Annual General Meeting of the Council and to fix their remuneration.

(i)Voted in Favour of the Resolution

Number of ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
48	48	097.96

(ii)Voted Against the Resolution

Number of Ordinary Members Voted	Number of Valid votes cast by them	% of total number of valid votes cast
1	1	2.04

(iii)Invalid votes

Number of Ordinary Members whose votes were declared invalid	Number of invalid votes cast by them
NIL	NIL

